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ABSTRACT

This curriculum for a criminal justice program is designed for students interested in pursuing a future in law enforcement or a related public safety profession. The criminal justice program in the career-technical and adult education center is a two-year curriculum that is divided into these 14 units: orientation; legal aspects; communication skills; human relations skills; occupational and health safety; defensive tactics; patrol; investigation; traffic enforcement; civil emergencies; prisoner transporting, booking, and handling; officer private security; specialized units; and optional corrections officer training. Each unit is composed of 2-5 objectives; a number of performance indicators are listed for each objective. This curriculum prepares graduates for employment opportunities beyond being a police officer--graduates may pursue further education to become a forensic science technician, probation officer, substance abuse counselor, state or federal investigator, United States and State Park Service professional or commissioned military officer. The program is designed so that immediately following high school completion, graduates can be employed as a private security officer in industrial, entertainment, or retail settings; radio dispatcher; or the military service; with postsecondary or specialized training, graduates can pursue a career as a corrections officer, police agency employee, state parole or probation employee, or in the military service. (YLB)

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Acknowledgements
Ohio Department of Education
Office of Career-Technical and Adult Education
2002 Revision

Criminal Justice

Vicki Melvin, Director

Industrial and Engineering Systems and Health Careers

Robert Bowermeister, Assistant Director
Joyce R. Boudreau, Consultant
Les Brinkley, Consultant
Michael Cowles, Consultant
Gayle Parlin, Consultant
Richard Wancho, Consultant

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Curriculum Consultants

Dee Allenspach, Consultant
Joyce Leimbach, Consultant

Professional Panel

Staff Lt. Michael Greene, Ohio State Highway Patrol, Columbus
John Martin, Ohio Peace Officer Training Commission, London
William Napier, CEO, United National Security, North Canton
Lt. Ray Roadarmel, United National Security, North Canton
Chief Michael Wylie, College of Mount St. Joseph, Cincinnati

Educational Review Panel

Scott Beckley, Jefferson County Career Center, Bloomindale
Steve Maurer, Lorain County Joint Vocational School, Lorain
Jim Myers, Buckeye Career Center,
New Philadelphia Harvey Poff, D. Russell Lee Career Center, Hamilton
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William Tiebout, Muskingum-Perry Career Center, Zanesville

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Overview

Criminal Justice

A career within the criminal justice system might be the one for the student who is interested in pursuing a future in law enforcement or a related public safety profession. Working within Ohio's criminal justice system requires perseverance and a desire to work with people. The person who succeeds in this professional arena must be articulate in communication skills and demonstrate exemplary work and personal ethics. The criminal justice program in the career-technical and adult education center is a two-year curriculum that includes: Legal Aspects of the Criminal Justice System, Communication Skills, Human Relations Skills, Occupational and Health Safety, Defensive Tactics, Traffic Enforcement, Investigation of Civil Emergencies, Private Security, Prisoner Transport, Booking, and Handling, Specialized Units, and an optional Corrections Officer Unit.

This curriculum prepares graduates for employment opportunities beyond being a police officer—graduates may pursue further education to become a forensic science technician, probation officer, substance abuse counselor, State or Federal investigator, U.S. and State park service professional or commissioned military officer. Immediately following high school completion graduates can be employed as a private security officer in industrial, entertainment, or retail setting, radio dispatcher, or in the military service.

With post-secondary or specialized training they can pursue a career as a corrections officer, police agency employee, state parole or probation employee, or in the military service. This ITAC curriculum was coordinated closely with the curriculum provided by the Ohio Peace Officers Training Commission.

Criminal Justice

Acknowledgements

Overview

43.01.00.0	Orientation
43.02.00.0	Legal Aspects
43.03.00.0	Communication Skills
43.04.00.0	Human Relations Skills
43.05.00.0	Occupational and Health Safety
43.06.00.0	Defensive Tactics
43.07.00.0	Patrol
43.08.00.0	Investigation
43.09.00.0	Traffic Enforcement
43.10.00.0	Civil Emergencies
43.11.00.0	Prisoner Transporting, Booking, and Handling
43.12.00.0	Officer Private Security
43.13.00.0	Specialized Units
43.14.00.0	Corrections Officer Training

43.00.00.0 Criminal Justice

43.01.00.0 Criminal Justice Orientation

43.01.01.0 Identify roles of criminal justice professionals

43.01.01.01 Define role of local, state, and federal criminal justice agencies

43.01.01.02 Define role of criminal justice support careers

43.01.01.03 Describe role of contract and proprietary enforcement agencies

43.01.01.04 Identify the education and training needed to work in the various careers in criminal justice

43.01.01.05 Demonstrate dependable, credible work habits

43.01.02.0 Demonstrate paramilitary discipline and professionalism

43.01.02.01 Demonstrate individual movements (e.g., saluting, coming to attention)

43.01.02.02 Demonstrate group formations (e.g., single-file, block, two-by-two)

43.01.02.03 Recognize rank (e.g., chain-of-command)

43.01.02.04 Comply with established protocol

43.01.02.05 Exhibit professional appearance and demeanor

43.01.02.06 Maintain physical fitness

43.01.02.07 Maintain uniform

43.01.02.08 Exhibit positive professional attitude

43.02.00.0 Legal Aspects

43.02.01.0 Demonstrate knowledge of the Ohio Revised Code (ORC)

43.02.01.01 Define crime

43.02.01.02 Define misdemeanor

43.02.01.03 Define felony

43.02.01.04 Identify culpabilities

43.02.01.05 Demonstrate knowledge of the major sections of the ORC

43.02.01.06 Demonstrate knowledge of the homicide, assault, and menacing section of the ORC and its applications

43.02.01.07 Demonstrate knowledge of the kidnapping and extortion section of the ORC and its applications

43.02.01.08 Demonstrate knowledge of the sex offense section of the ORC and its applications

43.02.01.09 Demonstrate knowledge of the prostitution, pornography, and obscenity section of the ORC and its applications

43.02.01.10 Demonstrate knowledge of the arson and related offense section of the ORC and its applications

43.02.01.11 Demonstrate knowledge of the robbery, burglary, trespass, and related offense section of the ORC and its applications

43.02.01.12 Demonstrate knowledge of the theft, fraud, and related offense section of the ORC and its applications

43.02.01.13 Demonstrate knowledge of the gambling and related offense section of the ORC and its applications

43.02.01.14 Demonstrate knowledge of the liquor control section of the ORC and its applications

43.02.01.15 Demonstrate knowledge of the drug offense section of the ORC and its applications

43.02.01.16 Demonstrate knowledge of the offenses-against-the-public-peace section of the ORC and its applications

43.02.01.17 Demonstrate knowledge of the offenses-against-the-family section of the ORC and its applications

43.02.01.18 Demonstrate knowledge of the offenses-against-justice and public administration section of the ORC and its applications

43.02.01.19 Demonstrate knowledge of the conspiracy, attempt, and complicity section of the ORC and its applications

43.02.01.20 Demonstrate knowledge of the weapons offense section of the ORC and its applications

43.02.02.0 Demonstrate knowledge of constitutional law and case law

43.02.01.01 Identify the *Rules of Evidence*

43.02.01.02 Identify applications of the *Rules of Evidence*

43.02.01.03 Identify applications of constitutional amendments

43.02.01.04 Identify types of evidence

43.02.01.05 Identify exceptions to the *Rules of Evidence*

43.02.01.06 Identify applications of the arrest laws

43.02.01.07 Identify applications of the search-and-seizure laws

43.02.01.08 Identify the arrest laws

43.02.01.09 Identify the search-and-seizure laws

43.02.03.0 Demonstrate knowledge of the procedure to be followed for interview, interrogations, and confessions

43.02.03.01 Define interview

43.02.03.02 Define interrogation

43.02.03.03 Define confession

43.02.03.04 Explain the purpose and application of the Miranda warning (Law Enforcement)

43.02.04.0 Demonstrate knowledge of civil liability, criminal liability, and use of force

43.02.04.01 Compare civil liability to criminal liability

43.02.04.02 Define use of force

43.02.04.03 Identify the elements of the use-of-force continuum

43.02.04.04 Identify defenses to criminal justice act

43.02.04.05 Define elements of lawful arrest

43.02.04.06 Explain applicability of exclusionary rule

43.02.04.07 Define tort

43.02.05.0 Identify the structure of the U.S. criminal justice systems

43.02.05.01 Identify the structure of the local court systems (e.g., Municipal, Mayor's)

43.02.05.02 Identify the structure of the state court system (e.g., Common Pleas, State Appellate)

43.02.05.03 Identify the structure of the federal court system (e.g., Federal Criminal Courts, District, U. S. Supreme)

43.02.05.04 Identify the components of the criminal justice system (i.e., juvenile and adult justice system)

43.02.05.05 Identify the constitutional authority for the local, state, and federal criminal justice systems

43.03.00.0 Communication Skills

43.03.01.0 Use written communication skills

43.03.01.01 Identify the required elements of a report

43.03.01.02 Take field notes

43.03.01.03 Follow written instructions on report form(s)

43.03.01.04 Organize field notes

43.03.01.05 Complete daily activity logs

43.03.01.06 Print legibly, using correct grammar, and spelling

43.03.01.07 Draft reports in correct, chronological order of events ensuring thorough documentation

43.03.01.08 Edit reports

43.03.01.09 Produce final version of reports

43.03.02.0 Demonstrate computer skills

43.03.02.01 Demonstrate basic computer skills, e.g., input information; create, copy, and save a file; use technical related software, use spellcheck; use computer security codes)

43.03.02.02 Research information on Internet

43.03.02.03 Access information using database programs

43.03.02.04 Identify the uses/functions of private and government law enforcement database systems

43.03.03.0 Use oral communication skills

43.03.03.01 Use correct grammar

43.03.03.02 Give directions and instructions

43.03.03.03 Use active listening skills

43.03.03.04 Demonstrate established techniques for communicating via telephone

43.03.03.05 Demonstrate established techniques for communicating via radio

43.03.03.06 Testify in legal proceedings

43.04.00.0 Human Relations Skills

43.04.01.0 Demonstrate positive leadership skills

43.04.01.01 Identify different management styles (e.g., quality circles, authoritative, participatory, consensus)

43.04.01.02 Demonstrate support of the role and mission of the agency

43.04.01.03 Follow policies, procedures, directives, and orders

43.04.01.04 Define insubordination

43.04.01.05 Identify/manage with different personality types

43.04.01.06 Identify the benefits of teamwork

43.04.01.07 Demonstrate respect for coworkers

43.04.01.08 Demonstrate empathy with coworkers

43.04.02.0 Demonstrate specialized interpersonal skills

43.04.02.01 Identify the signs of mental illness

43.04.02.02 Interact with individuals exhibiting signs of mental illness

43.04.02.03 Demonstrate domestic dispute interview techniques

43.04.02.04 Handle juvenile incidents

43.04.02.05 Identify guidelines when dealing with juveniles

43.04.02.06 Define sexual harassment

43.05.02.0 Demonstrate sensitivity to cultural and human diversity

43.05.02.01 Demonstrate knowledge of cultural sensitivity (e.g., race, religion, sexual orientation, national origin, sex, age)

43.05.02.02 Recognize equity and bias issues

43.05.02.03 Interact with physically or mentally disabled individuals

43.05.02.04 Identify behaviors that could be considered offensive (e.g., harassment, hazing)

43.05.00.0 Occupational and Health Safety

43.05.01.0 Perform first-aid procedures

43.05.01.01 Identify infection control techniques

43.05.01.02 Practice universal precautions

43.05.01.03 Acquire basic first-aid training from a certified instructor

43.05.01.04 Demonstrate basic first-aid techniques

43.05.01.05 Identify resources for information regarding blood-borne pathogens

43.05.02.0 Acquire cardiopulmonary resuscitation (CPR) certification

43.05.02.01 Practice disease prevention techniques

43.05.02.02 Demonstrate one-person adult CPR

43.05.02.03 Demonstrate two-person adult CPR

43.05.02.04 Demonstrate child CPR

43.05.02.05 Demonstrate infant CPR

43.05.03.0 Maintain workplace safety

43.05.03.01 Identify the purpose of occupational accident prevention

43.05.03.02 Identify the major provisions of Occupational Safety and Health Administration (OSHA) guidelines and Environment Protection Agency (EPA)

43.05.03.03 Apply information on Materials Safety Data Sheets (MSDS)

43.05.03.04 Identify the elements of a safety inspection

43.05.03.05 Identify the common safety hazards in the workplace

43.05.03.06 Conduct safety inspections in the workplace

43.05.03.07 Distinguish between weather warning and weather alert

43.05.04.0 Demonstrate knowledge of ergonomics

43.05.04.01 Define ergonomics

43.05.04.02 Minimize repetitive tasks

43.05.04.03 Identify appropriate working heights of chairs, stools, footrests, work areas, equipment, and potential sources of harm

43.05.04.04 Explain need for adequate lighting and ventilation

43.05.04.05 Apply principles of proper body mechanics e.g., lifting, entering/exiting vehicle

43.06.00.0 Defensive Tactics

43.06.01.0 Demonstrate officer safety techniques

43.06.01.01 Demonstrate subject approach techniques

43.06.01.02 Demonstrate basic hand grasps

43.06.01.03 Demonstrate basic patdown techniques

43.06.01.04 Demonstrate basic handcuffing techniques

43.06.01.05 Demonstrate basic blocks and releases

43.06.02.0 Demonstrate knowledge in the use and care of firearms

43.06.02.01 Identify different types of firearms used in law enforcement

43.06.02.02 Explain safety procedures for handling and using firearms

43.06.02.03 Describe procedures for inspection and maintenance of firearms

43.07.00.0 Patrol

43.07.01.0 Patrol on foot

43.07.01.01 Maintain communication using a portable devices (e.g., radio, cell phones, call pagers, call boxes)

43.07.01.02 Initiate citizen/subject interaction (e.g., provide information, field interview{s})

43.07.01.03 Identify abnormal or unusual conditions

43.07.01.04 Define cover vs. concealment

43.07.01.05 Notify local police department of abnormal findings in location (e.g., open doors, suspicious persons)

43.07.01.06 Check building security

43.07.01.07 Check parked and abandoned vehicles

43.07.01.08 Complete required reports

43.07.02.0 Patrol in vehicle

43.07.02.01 Inspect patrol vehicle and equipment

43.07.02.02 Conduct vehicle stops and subject approaches (e, g., field interview)

43.07.02.03 Respond to calls for service

43.07.02.04 Respond to crimes in progress

43.07.02.05 Check parked and abandoned vehicles

43.07.03.0 Demonstrate defensive driving

43.07.03.01 Define defensive driving

43.07.03.02 Identify laws that pertain to emergency vehicle operation

43.07.03.03 Identify liability responsibilities

43.07.03.04 Demonstrate use of vehicle equipment

43.07.03.05 Demonstrate vehicle maneuverability

43.07.04.0 Identify the principles and mechanics of crime prevention

43.07.04.01 Define crime prevention

43.07.04.02 Distinguish between the approaches to crime prevention used by a law enforcement

officer, corrections officer, and security officer

43.07.04.03 Identify the elements of the crime prevention process

43.07.04.04 Differentiate between deter, deny, delay, and detect

43.08.00.0 Investigation

43.08.01.0 Investigate crimes

43.08.01.01 Document investigative activities

43.08.01.02 Preserve crime scene

43.08.01.03 Search crime scene

43.08.01.04 Document crime scene (e.g., sketch, photograph)

43.08.01.05 Collect/preserve physical evidence

43.08.01.06 Apply interviewing techniques

43.08.01.07 Interact with parents and juveniles

43.08.01.08 Apply interrogation techniques

43.08.01.09 Apply surveillance techniques

43.08.01.10 Prepare search warrants

43.08.01.11 Execute search warrants

43.08.01.12 Prepare/conduct lineups

43.08.02.0 Apply knowledge of the procedures to be followed in handling cases involving missing, abused, and neglected children and/or adults (Reference *Title 21*)

43.08.02.01 Identify the resources available for locating/or investigate report of missing children or adults

43.08.02.02 Identify signs of neglect

43.08.02.03 Identify signs of abuse

43.08.02.04 Identify mental and physical changes that indicate abuse problem

43.09.00.0 Traffic Enforcement

43.09.01.0 Demonstrate knowledge of Ohio Traffic Laws

43.09.01.01 Demonstrate knowledge of the major sections of the Ohio Traffic Laws in Chapter 4507 of the ORC

43.09.01.02 Demonstrate knowledge of the major sections of the Ohio Traffic Laws in Chapter 4511 of the ORC

43.09.01.03 Demonstrate knowledge of the major sections of the Ohio Traffic Laws in Chapter 4513 of the ORC

43.09.01.04 Demonstrate knowledge of the major sections of the Ohio Traffic Laws in Chapter 4549 of the ORC

43.09.02.0 Handle vehicle offenses

43.09.02.01 Identify violations by observation

43.09.02.02 Describe various vehicle speed monitoring devices

43.09.02.03 Identify speed violations using vehicle speed monitoring devices

43.09.02.04 Initiate officer-violator contacts

43.09.02.05 Demonstrate knowledge of a basic field sobriety testing

43.09.02.06 Complete uniform traffic citations

43.09.03.0 Control traffic

43.09.03.01 Position patrol units

43.09.03.02 Control traffic signals

43.09.03.03 Direct vehicular and pedestrian traffic using hand signals

43.09.03.04 Direct vehicular and pedestrian traffic using traffic cone patterns

43.09.03.05 Direct vehicular and pedestrian traffic using flare patterns

43.09.03.06 Direct vehicular and pedestrian traffic using a flashlight

43.09.03.07 Direct vehicular and pedestrian traffic using a whistle

43.09.04.0 Investigate traffic accidents

43.09.04.01 Document investigative activities

43.09.04.02 Preserve accident scenes

43.09.04.03 Document accident scenes (e.g., sketch, photograph)

43.09.04.04 Demonstrate knowledge of accident scene reconstruction

43.09.04.05 Locate/process physical evidence

43.09.04.06 Analyze physical evidence

43.09.04.07 Measure skid marks

43.09.04.08 Interview victims, drivers, and witnesses

43.09.04.09 Complete traffic accident forms

43.09.04.10 Determine speed of vehicles

43.10.00.0 Civil Emergencies

43.10.01.0 Control crowds

43.10.01.01 Identify types of crowds

43.10.01.02 Identify strategies for crowd control

43.10.01.03 Identify available resources and types of equipment for crowd control

43.10.01.04 Apply strategies for crowd control

43.10.01.05 Identify first-responder duties

43.10.01.06 Carry out first-responder duties

43.10.01.07 Identify crowd-control formations

43.10.01.08 Demonstrate crowd-control formations

43.10.01.09 Identify objectives when dealing with labor dispute situation

43.10.02.0 Demonstrate knowledge of chemical agents

43.10.02.01 Recognize chemical agents and their applications and affects

43.10.02.02 Identify situations that may necessitate the use of chemical agents

43.10.02.03 Explain types and uses of protective equipment

43.10.02.04 Identify decontamination procedures

43.10.03.0 Respond to hazardous materials incidents

43.10.03.01 Identify hazardous material substances and wastes according to Occupational Safety and Health Administration (OSHA

43.10.03.02 Identify biohazardous wastes and material (e.g., medical wastes) according to Occupational Safety and Health Administration (OSHA)

43.10.03.03 Refer to MSDS and Hazardous Materials Manual

43.10.03.04 Initiate hazardous materials response appropriate for given situation

43.10.03.05 Identify agencies available to assist in a hazardous materials incident (e.g., local Emergency Management Association {EMA}, EPA, OSHA, FEMA)

43.10.03.06 Maintain list of emergency and toll-free numbers of agencies for immediate communication

43.10.04.0 Demonstrate awareness of terrorism and subversive activities

43.10.04.01 Identify domestic and foreign terrorism groups

43.10.04.02 Identify terrorism and subversive activities/techniques (e.g., weapons of mass destruction (WMD), bioterrorism, kidnappings, diversions)

43.10.04.03 Identify examples of community preparedness

43.10.04.04 Identify examples of various community education programs

43.11.00.0 Prisoner Transporting, Booking, and Handling

43.11.01.0 Transport prisoners

43.11.01.01 Search prisoners

43.11.01.02 Search vehicles used to transport prisoners

43.11.01.03 Secure prisoners in vehicles

43.11.01.04 Assess need for medical assistance

43.11.02.0 Process/handle prisoners

43.11.02.01 Practice officer safety during processing of prisoners

43.11.02.02 Search prisoners

43.11.02.03 Maintain security during processing of prisoners

43.11.02.04 Demonstrate knowledge of the booking process (e.g., fingerprinting, photographing, processing paperwork, prisoner classification, securing personal property, medical screening)

43.12.00.0 Private Security

43.12.01.0 Provide physical security

43.12.01.01 Identify various components of physical security

43.12.01.02 Conduct risk assessment/security survey

43.12.01.03 Apply crime prevention techniques

43.12.01.04 Explain observation, perception, and description techniques

43.12.01.05 Operate alarm systems

43.12.01.06 Acquire, analyze, and use intelligence techniques

43.12.01.07 Operate closed-circuit TV system

43.12.01.08 Follow established procedures for responding to bomb threats

43.12.01.09 Maintain fire safety prevention (e.g., identify fire hazards, classes of fire, phases of burning, and methods of extinguishment)

43.12.01.010 Transport items requiring special security methods

43.12.02.0 Provide information security

43.12.02.01 Define information security

43.12.02.02 Secure confidential information (e.g., electronic, physical, and procedural)

43.12.02.03 Identify agency or client needs

43.12.02.04 Make recommendations for information security based on agency or client needs

43.12.02.05 Identify industrial or corporate espionage or sabotage (would include definitions)

43.12.02.06 Define types of proprietary information

43.12.02.07 Secure proprietary information

43.12.03.0 Provide loss prevention

43.12.03.01 Define loss/shrinkage

43.12.03.02 Define employee, customer, and/or vendor theft

43.12.03.03 Investigate employee, customer, and/or vendor theft

43.12.03.04 Question/detain suspect

43.12.03.05 Identify guidelines for searching company-owned space and personal property

43.12.03.06 Recommend corrective measures to protect against internal loss

43.12.03.07 Identify covert and overt offenses

43.12.03.08 Define shoplifting

43.12.04.0 Provide personnel security

43.12.04.01 Define personnel security

43.12.04.02 Identify factors that affect the safety and security of people

43.12.04.03 Implement procedures to insure a safe and secure

43.12.04.04 Escort people

43.12.04.05 Follow established procedures for responding to crisis situations

43.12.04.06 Provide protection for dignitary, celebrity, or executive

43.12.04.07 Identify the components and prevention of workplace violence

43.12.05.0 Control facility access

43.12.05.01 Check identifications

43.12.05.02 Issue passes/badges to visitors, employees, or vendors

43.12.05.03 Verify purpose of visitors/vendors

43.12.05.04 Enforce post orders and policies

43.12.05.05 Lock/unlock doors

43.12.05.06 Alert communication posts to the presence of unauthorized visitors

43.12.05.07 Perform access control

43.13.00.0 Specialized Units

43.13.01.0 Demonstrate knowledge of specialized units

43.13.01.01 Identify types of specialized units (e.g., horse, motorcycle, aircraft, boat, canine, bicycle)

43.13.01.02 Identify personnel qualifications for specific units

43.13.01.03 Identify required training

43.13.01.04 Identify situations requiring response

43.13.01.05 Identify needed equipment

43.13.02.0 Demonstrate knowledge of high-risk units

43.13.02.01 Identify types of high-risk units (e.g., Special Weapons and Tactics {SWAT}, Emergency Response Team {ERT}, Special Response Team {SRT})

43.13.02.02 Identify personnel qualifications for specific units

43.13.02.03 Identify required training

43.13.02.04 Identify situations requiring response

43.13.02.05 Identify needed equipment

43.14.00.0 Corrections Officer Training

43.14.01.0 Define the legal aspects in corrections facilities and for officers

43.14.01.01 Identify legal characteristics of corrections officer duties

43.14.01.02 Identify correctional legal issues or inmate rights

43.14.01.03 Identify liability issues and liability rights of corrections officer

43.14.01.04 Define fundamental differences between jails in State of Ohio (e.g., local, city, eight-hour, temporary, or full-service facility)

43.14.01.05 Demonstrate components of courtroom testimony

43.14.02.0 Maintain jail security

43.14.02.01 Define basic jail security duties

43.14.02.02 Identify techniques for inmate discipline

43.14.02.03 Process inmate admission and/or release

43.14.02.04 Transport prisoner(s)

43.14.02.05 Conduct inmate preliminary health screening

43.14.02.06 Classify inmate(s)

43.14.02.07 Demonstrate techniques for fire safety in jail setting

43.14.02.08 Identify techniques implemented in hostage situation

43.14.02.09 Identify techniques implemented to control riots, riots, and/or disorder in jail setting

43.14.02.10 Identify techniques implemented in event of escape

43.14.03.0 Demonstrate human relations intervention in jail setting

43.14.03.01 Conduct interpersonal communications with administrative and supervisory staff, peers, and inmates

43.14.03.02 Supervise inmates

43.14.03.03 Intervene in event of crisis

43.14.03.04 Identify characteristics of stress in the corrections officer

43.14.04.0 Identify potential special needs of inmate(s)

43.14.04.01 Identify techniques implemented for suicide prevention, detection, intervention, and response

43.14.04.02 Handle medical problems

43.14.04.03 Identify techniques for handling inmates who abuse illegal substances

43.14.04.04 Write incident reports in the jail setting

43.14.04.05 Identify the psychological characteristics of incarceration

43.14.05.0 Identify technical skills necessary for the corrections officer

43.14.05.01 Demonstrate techniques for unarmed self-defense and use of force

43.14.05.02 Perform standard first aid procedures

43.14.05.03 Perform CPR

43.14.05.04 Identify techniques for body searches (i.e., clothed and unclothed)

43.14.05.05 Identify techniques implemented to conduct cell and living area searches

43.14.05.06 Perform inmate identification, fingerprinting, and photographing

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